

GOVERNMENT OF TELANGANA

ABSTRACT

Decentralisation of procurement of computer products by APTSL (Telangana Unit) - Service charges to be payable to APTS for various services to be rendered by them on Information Technology Projects – Orders – Issued.

INFORMATION TECHNOLOGY, ELECTRONICS AND COMMUNICATIONS DEPARTMENT (e-Governance Wing)

G.O.Ms.No.3

Dated:25.11.2014

Read the following:-

1. G.O.Ms.No.43, Finance & Planning (PLG.IT&C) Department of AP State, Dated: 15.06.1998
2. Lr.No.APTS/CS/3775/TFC/2009, Dtd: 26.07.2014 from APTS Limited (Telangana Unit)

ORDER:

Government departments, Public Institutions and Public Undertakings have been relying on APTS Limited (Telangana Unit) for their hardware/software procurement requirements as APTS limited (Telangana Unit) is a specialized agency to buildup skills for development of computer systems, requirement specifications, techno-commercial analysis, market intelligence etc., for procurement of computer and office automation equipments, acceptance testing and all other related services.

2. Government after reviewing the procurement policy in respect of computer hardware/software and office automation equipments in consultation with APTS have issued orders in the reference 1st cited fixing service charges for the various services they (APTS) render from time to time.

3. In the reference 2nd cited, among others, the APTS has requested for issue of necessary instructions on the applicability of service charges to be payable to them on various services as detailed in G.O. 1st cited for Telangana Unit of APTS.

4. After careful examination of the matter, in view of the latest scenario of the State's division into two State i.e., Andhra Pradesh and Telangana, Govt. of Telangana hereby issue orders about service charges applicable for various services to be rendered by APTS (Telangana Unit) as under:-

Service Option	Role of APTS	Role of Dept.,	Service Charge
Full Procurement Services	This is the only Service that APTS offered as per the earlier procedure. After receipt of funds from APTS undertakes invitation of offers, evaluation of bids, identification of vendors, issue of purchase order, acceptance testing etc.	To indicate its requirement and to participate in the APTS procurement procedure as per the guidelines issued by APTS from time to time.	5% of the cost of the equipment.

Acceptance and Evaluation Services	APTS assists the dept., at the stage of critical analysis of the comparative statement, evaluation of technical bids, etc., and tenders its advice. Acceptance testing is also done by APTS.	Finalises configuration, invites offers by publishing tender or such other means and prepares comparative statement. Department also takes final decision after considering APTS advice.	3% of the cost of equipment.
Evaluation Service	APTS assists only in evaluation of offers and comparative analysis of technical bids and financial bids.	User department takes all decisions including identification of vendor after considering APTS advice. In addition, the dept. is responsible for acceptance testing.	2% of the cost of equipment.
Acceptance testing Service	APTS tests the items supplied and verifies whether they conform to the specifications.	All tasks connected with the procurement except acceptance testing.	2% of the cost of equipment purchased.
Rate contract (Applicable only for purchases of Rs.5 Lakhs and below in a single order)	APTS furnishes, on request and across the counter or by fax, e-mail etc., rate contract details for desired or standard, configuration / equipment as per requirements furnished by the user dept., or organization. APTS will revise the rate contracts every month. In addition, APTS will also offer assistance in finalizing system specification. If required by user Department / Organization.	Placement of purchase order, acceptance, etc.,	No charge as Government will pay APTS a lump sum amount for providing this service.

5. This order issues with the concurrence of Finance (EBS-I) Department vide their U.O.No.5107/104/EBS.I/A2/14, Dated 27.10.2014.

6. A copy of this G.O. is also available on the website www.goir.telangana.gov.in.

(BY ORDER AND IN THE NAME OF GOVERNOR OF TELANGANA)

**HARPREET SINGH
SECRETARY TO GOVERNMENT**

To

All Departments of Secretariat/Heads of Departments/ District Collectors/ Managing Director, APTS (Telangana Unit) / PAO (Telangana Unit)/AGAP-I.

//FORWARDED:: BY ORDER//

SECTION OFFICER